

CAEP Scorecard Report and CAEP Adult Learners Student Group in DataVista FAQ

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What is DataVista?

DataVista is the new data and metrics platform from the California Community Colleges Chancellor's Office and will eventually replace LaunchBoard as the Chancellor's Office's main platform for student success and achievement metrics for both community college students and CAEP adult learners. The information on the LaunchBoard dashboards, including the Adult Education Pipeline, will no longer be updated with additional years of data. This section contains general information on DataVista.

Where can I access a CAEP Scorecard report similar to the one on the Adult Education Pipeline on LaunchBoard?

The CAEP Scorecard on DataVista, similar to the AEP Scorecard, on LaunchBoard can be accessed at https://datavista.cccco.edu/data_views/caep_score_card.

Who developed DataVista and when was it launched? Do I need special permissions or login information?

DataVista was created by the California Community Colleges Chancellor's Office (CCCCO) in close partnership with WestEd. DataVista launched on October 29th, 2024. The site can be accessed at <https://datavista.cccco.edu/>. DataVista is a public site. No special permissions or login requirements are needed.

What is the purpose of DataVista?

DataVista is a publicly available website and statewide longitudinal metrics platform for information on California Community Colleges and Adult Education student success. DataVista is a significant evolution in the way the California Community Colleges Chancellor's Office manages, stores, analyzes and presents data to practitioners and to the public. DataVista is designed to inspire a greater understanding of student achievement, build understanding about student outcomes and provide information to support conversations and evidence-based decision making locally, regionally and statewide.

How are the data organized?

To facilitate access to information on the large student and adult learner populations that the California community college system and its Adult Education

partners serve, DataVista organizes information around three main student groups. To accommodate the variety of platform users, DataVista provides three data views to access the student success outcomes for those student groups.

For the first release of DataVista in November 2024, the three student groups include:

- **Non-Special Admit Students Not Dually Enrolled in K12:** enrolled in at least one term of the academic year as non-special admit students not dually enrolled in K12
- **First-Time Non-Special Admit Not Dually Enrolled in K12 Cohort Students:** enrolled for the first time in the California community colleges system as special admit students not dually enrolled in K12
- **California Adult Education Program (CAEP) Adult Learners:** adult learners at a K12 adult school or a community college noncredit program as tracked by CASAS or Chancellor's Office Management Information System (MIS)

For the first release of DataVista in November 2024, the three data views include:

- **Reports and Insights:** for groups of metrics limited to specific statewide initiatives or programs for the applicable student group
- **Metric Themes View:** for groups of metrics based on the segment of student academic experience including progress, success, employment, etc. for all student groups
- **Single Metric View:** for single metrics allowing for additional functionalities and flexibility including a comparison view, top 5, etc. for all student groups

What is the data architecture behind DataVista?

DataVista is built on a cloud-based data architecture, which is a significant change from past tools, such as LaunchBoard, where the data was housed on servers at a college. Ultimately, the source of data comes from individual colleges and districts who upload into Chancellor's Office MIS. Their data are then cleaned and organized and securely stored in a cloud-based server space for use in DataVista. The TOPSPRO Enterprise file provided annually by CASAS to the Chancellor's Office is also stored on the secure cloud-based server space and integrated with the data

uploaded by individual colleges and districts to MIS for the display of data for CAEP Adult Learners.

How Does DataVista Compare to LaunchBoard?

For those familiar with the dashboards on the LaunchBoard, hosted on Cal-PASS Plus, this section provides information to help orientate users to where the same information is now located or will be located on DataVista.

When will all LaunchBoard dashboards be included in DataVista?

LaunchBoard Dashboards and Schedule for Inclusion in DataVista Platform

LaunchBoard Dashboards	Nov 2024 Release	Later 2024 Release	2025 Releases
Student Success Metrics (SSM)	All metrics, journeys & drilldowns		Addition of a First Time Special Admit Cohort
Student Success Metrics (SSM) Cohort View	All metrics & drilldowns		
Strong Workforce Program (SWP)	All metrics, programs & drilldowns		
Adult Education Pipeline (AEP)	AEP Scorecard metrics & drilldowns	Remaining metrics & drilldowns	
Community College Pipeline (CCP)	All SSM metrics, programs & drilldowns		Remaining metrics & drilldowns
K12 Strong Workforce Program	Not included		TBD

Table Notes: The 2025 Releases will include 2023-24 data.

Please be on the lookout for further communication from the CCCCO regarding K12 Strong Workforce Program as we're still making decisions about whether the data will be updated on LaunchBoard or moved into DataVista in 2025.

Are the data sources the same?

The **same data sources** are used to populate the metrics in DataVista that were used to populate the dashboards on the LaunchBoard. For the first release, those data sources continue to include:

- Chancellor's Office MIS annual and term files
- Chancellor's Office MIS match with CSU/UC and the National Student Clearinghouse
- Chancellor's Office MIS match with California Employment Development Department Unemployment Insurance (UI) wage file
- Department of Apprenticeship Standards*
- CASAS provided TOPSPro Enterprise file for Adult Education
- OPEN CCCApply and OPEN CCCApply International
- CTE Outcomes Survey*
- Insight Center for Community and Economic Development for living wages

*These two data sources are not currently included as part of the metrics for CAEP Adult Learners.

Will the metric values be the same on LaunchBoard and DataVista?

Metric values and denominators should be the same or very similar since the data sources and metric definitions have not changed. However, metric outcomes displayed on DataVista compared to LaunchBoard may be different for three main reasons. **Note: these three reasons are no different than in the past when an additional year of data was added to the LaunchBoard dashboards.**

1. Colleges have resubmitted their data files to MIS since the Chancellor's Office MIS provided those term and annual files for the DataVista build.
2. Prior years in a data source, provided to MIS via a MOU (e.g., EDD UI wage file), or the MIS process for student matching has been updated.
3. The metric development team has discovered an issue with the code and fixed to better align with the definition and intent of the metric.

However, metric outcomes can also be different between DataVista and LaunchBoard for two reasons related to **improved student identification and ETL (Extract, Load, Transform) of the source data sets.**

Therefore, the Chancellor's Office and WestEd are providing **Changes Documentation**, similar to those created annually for each of the LaunchBoard dashboard releases, including the Adult Education Pipeline. For more information on any differences between metric outcomes displayed for CAEP Adult Learners on DataVista and the Adult Education Pipeline. Please see the resource: [Changes Explained between CAEP Adult Learners in DataVista and Adult Education Pipeline on LaunchBoard](#)

Where are the metrics on the Adult Education Pipeline located in DataVista?

For the first release, the same metrics included on the AEP Score Card and with an added progress metric found on the Adult Education Pipeline are available in DataVista. As noted above, the additional metrics from the Adult Education Pipeline will be added in November 2024. They can be accessed in all three of the data views.

- **Reports and Insights:** The [CAEP Scorecard](#) includes all of the metrics in the AEP Scorecard and Completed an Immigration Integration Milestone.
- **Metric Themes View:** Selecting [CAEP Adult Learners on the student group landing page for Metric Themes View](#) provides access to **all of the same metrics and drilldowns on the Adult Education Pipeline**. It is most similar to LaunchBoard in that it groups metrics by academic experience segment: Progress or Success, etc.
- **Single Metric View:** Selecting [CAEP Adult Learners on the student group landing page for Single Metric View](#) provides access to the same metrics and drilldowns as the Metrics Themes, but this view allows for additional functionality and flexibility to view a single metric at a time.

What Resources are Available to Help with Navigation and Interpretation of DataVista?

This section provides information on the resources available to help users find and understand the information displayed on DataVista.

Where should I start?

For users who want an orientation to the DataVista website, there is a quick *Take a Tour* video on the DataVista homepage in the upper right-hand corner. This x-minute video guides users through the website. This video will be available as part of the public launch on October 29th, 2024.



What is the Toolkit?

For each of the reports, landing pages to select a report or student group, and metric themes and single metric data views, a Toolkit is available to help users with selections or with understanding and using the data.

There are three sections to the Toolkit: *Guidance, Key Terminology, Conversation Starters*. If any of these sections do not appear in the Toolkit, then there are no applicable resources available for that particular report, landing page, or data view based on the report or student group selection made.

Where can I find webinars or other resources?

All of the resources that are part of the Toolkits along with additional resources, including webinars, are available in the *Resources* section, which can be accessed from the top ribbon on the homepage. This section should feel familiar to the Resource Library on the LaunchBoard. Users are able to filter by: Topic, Student Group, Resource Type, Report, or Media Type.

Other resources applicable for the student group selected are listed as Related Resources once a resource is selected.

Users can also sign up for the [DataVista listserv](#) to receive news and announcements related to the DataVista platform.

General Questions

How do I code my data?

The comprehensive coding guide can help answer many of the questions in this FAQ, and help you identify the relevant metrics to ensure that your institution's outcomes and data are counted and displayed on the CAEP Scorecard Report view as well as on the single metric and metric themes views.

Is there a way to obtain a specialized report to get a better sense of student transitions?

Currently, the CAEP Scorecard report is located in the Reports and Insights data view on DataVista and includes a mechanism for customized reports based on the locale selection. Located in the upper right corner the CAEP scorecard is an export to PDF button.

What program categories are considered CTE?

Short-term CTE (1 year or less), Workforce Preparation, and Pre-Apprenticeship are considered CTE.

How is in-kind reported?

In-kind and all financial information is reported into NOVA and maintains the same definition as Workforce Innovation and Opportunity Act (WIOA) Title II.

Why is my data not populating in NOVA?

WestEd is not involved in NOVA processes. For support with NOVA please contact the CAEP TAP Team at tap@caladulthood.org.

Are there any plans to integrate local workforce system reporting into DataVista?

There are no current plans to integrate CalJOBS data into the CAEP scorecard. Specific MOUs between the Chancellor's Office and the California Workforce Development Board would be required. In addition, the development of appropriate individual identifiers by institution and educational status may not be supported in CalJOBS at this time and would need to be developed.

Are all CTE instructors required to hold credentials?

Yes. If the course is being counted as instructional hours, the instructor must be credentialed.

Data and Reporting

How is data tracked and reported?

Student data from K12 adult schools are reported through CASAS TOPSpro Enterprise (TE). Non-credit community college programs receiving WIOA Title II also report student data into TE.

Non-credit student data from community colleges are reported through regular updates to COMIS by colleges. The data from both data sets are displayed on the CAEP scorecard on DataVista.

How are students tracked and reported?

A unique identifier or derived key is created by using a student's first name, last name, gender and date of birth in order to track students in both TE and COMIS. The derived key is used to track students enrolled in multiple institutions (e.g., more than one K12 adult school or in a K12 adult school and a noncredit community college program) and deduplicate students within locale views on DataVista for CAEP Adult Learners.

What is the process for reporting data?

Data collection occurs through regular agency updates into TE or the college's regular MIS upload process. Accurate input of data into the two systems is critical to ensure data is accurately reflected in the CAEP scorecard.

How often and when are the CAEP scorecard and metrics updated?

DataVista will be updated with an additional year of data once a year in the winter or early spring of the following academic year. For the 2024-25 build to bring in 2023-24 data, DataVista will be updated in winter or early spring 2025.

What is the reporting period for CAEP outcomes?

CAEP outcomes and reporting periods are aligned with WIOA II requirements and are based on a program year which begins July 1st and ends June 30th. Students in summer courses that begin before July 1st are reported the following year.

Agencies using TE report their data to CASAS quarterly which is then aggregated into an annual data set for the CAEP scorecard and metrics. COMIS data reporting follows the regular reporting cycle for the colleges, which follows the academic year and includes the terms: summer, fall, winter, and spring (e.g., the 2022-23 academic year would include summer 2022, fall 2022, winter 2022 and spring 2023).

Why does some data not populate for the most recent year?

Several CAEP metrics are lagging metrics. Lagging metrics have future-related criteria that must be met to be calculated. The CAEP scorecard uses lagging metrics for various reasons, including allowing students the defined amount of time to complete an outcome (e.g., Earned a High-Unit Credit Certificate) or taking the required amount of time to verify metric attainment (e.g., Employment 2 Quarters after Exit). These metrics are identifiable on the dashboard using the message "Not seeing Data? Pick an earlier academic year OR make sure a locale is selected" or via an explanatory message for the specific data point. To obtain the most updated data for lagging metrics you will need to view outcomes for the prior year.

If a college is creating noncredit English, math or ESL support courses for students enrolled in college level, math English or ESL courses, are those inflating the numbers for CAEP student enrollment?

CB 26 Course-Support-Course-Status is excluded from the data and calculations. Therefore, numbers should not be inflated based on enrollment in these courses. In some cases, students may be included if these courses are not coded as support courses in COMIS.

Why am I not seeing my student's employment-related outcomes for the current year's data?

Employment outcomes are a lagging metric and are not captured until the student exits higher education. In DataVista, an exit is determined based on the student not enrolling in the subsequent program year. Thus, no employment outcomes are displayed until the subsequent program year has elapsed.

Should colleges re-enter student barriers to employment every term for every student?

TOPSpro Enterprise (TE): The federal National Reporting System (NRS) requires that barriers to employment be reported each year, so in TE, barriers to employment are populated each program year. Agencies need to enter barriers to employment every year.

COMIS: For COMIS data, barriers to employment are handled in two ways:

- **If Ever:** Barriers, such as previous incarceration, are longitudinal and reported for the student 'if ever' indicated in the current program or selected year or in any previous year. Additional 'if ever' barriers include individuals facing substantial cultural barriers, individuals who are English language learners, youth who are in or have aged out of the foster care system, individuals who are low-income, and individuals with low levels of literacy (WIOA sec. 3(24)).
- **Term or Program Year Only:** Some barriers, such as homelessness, are counted only if they show up in the current program or selected year. These barriers are displayed for that selected year. However, for the purposes of data integrity at the college, those data elements should be populated for every term that they apply. These barriers include displaced homemakers; homeless individuals; long term unemployed; migrant and seasonal farmworkers; individuals within 2 years of exhausting TANF; single parents (including single pregnant women) (WIOA sec. 3(24)).

Will the DataVista for CAEP Adult Learners auto-populate barriers to employment for some students?

In DataVista for the CAEP Adult Learners, students will be automatically included in the count for Low Literacy Reportable Individuals if they have ever been enrolled in ABE, ASE, or noncredit ESL. Students who have ever been enrolled in noncredit ESL will be automatically included in the count for English Language Learners Reportable Individuals.

How should colleges report students receiving services in MIS?

Students are counted as receiving services if they receive disability services (COMIS data element SB02) or the identified noncredit support services (SG16, SG17, SG18, SG19, SG20). The noncredit services are roughly equivalent to the transition services elements in TE. See the [COMIS Data Element Dictionary](#) for more information.